**DEPARTMENT OF PARKS AND RECREATION**Athletic Facilities and Services Division, 3700 South Four Mile Run Drive, Arlington, Virginia 22206  
**Facility Scheduling Office: (703) 228-1805** / Inclement Weather: (703) 228-4715 / TTY: (703) 228-1824

**Youth Basketball Practice Request Form (Grades 3-5)**

This form is to be used when requesting practice facilities. Please provide several options for locations, days and times – do not request just one facility or day. In addition, please rank the priority of your preferences; day, time, and location. You will receive one weeknight practice. The Facility Scheduling Unit will make every effort to comply with your request but makes no guarantee to do so.

Incomplete or erroneous requests will not be processed and will be returned to the sender. There will be no reservations by telephone. All requests must be in writing and on this form. Forms should be emailed to [youthpractices@arlingtonva.us](mailto:youthpractices@arlingtonva.us).

*Please type or print clearly so that all information can be accurately processed.*

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Multiple Team Coach (Are you a head coach for two or more teams?):** | | | | | | | | | | | | | | | | | | | | | | |  | Yes | | | |  | | | No | | |
| ***2nd* Team Grade/Team Name (dual coaches):** | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | |
| **Team Name:** | | | Griffins | | | | | | | | | **School:** | | |  | | | | | | | **Gender & Grade:** | | | | | | | | Boys 5th Grade | | | |
| **Coach’s Name:** | | | | | Adithya Ramanathan | | | | | | | | | | |  | | **Home Phone:** | | |  | | | | | | | | | | | | |
| **Address:** | | 1200 N Veitch St | | | | | | | | | | | | | |  | | **Cell Phone:** | | 8482286989 | | | | | | | | | | | | | |
| **City:** | Arlington | | | | | | | | | | | | | | |  | | **State / Zip Code:** | | | | VA | | | | | | | | / | | 22201 | |
| **Email Address (please print very clearly):** | | | | | | | | | | Adithya.ramanathan@gmail.com | | | | | | | | | | | | | | | | | | | | | | | |
| **If this is a joint-practice gym-share request, this form should be submitted by ONE coach on behalf of BOTH teams.** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **2nd Team Name:** | | | | | |  | | | | | | **School:** | | |  | | | | | | | **Gender & Grade:** | | | | | | | |  | | | |
| **Coach’s Name:** | | | | |  | | | | | | | | | | |  | | **Home Phone:** | | |  | | | | | | | | | | | | |
| **Address:** | |  | | | | | | | | | | | | | |  | | **Cell Phone:** | |  | | | | | | | | | | | | | |
| **City:** |  | | | | | | | | | | | | | | |  | | **State / Zip Code:** | | | |  | | | | | | | | / | |  | |
| **Email Address (please print very clearly):** | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | |
| **Prioritize Your Practice Request** (location v day v time)**:** | | | | | | | | | | | | | **Most Important:** | | | | | Day | **2nd Important:** | | | | | | Location | | | | **Least Important:** | | | | Time |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Location | | | | | | | **Weeknight** (1st Choice) | | | | | | | **Weeknight** (2nd Choice) | | | | | | | | | | | | **Weeknight** (3rd Choice) | | | | | | | |
| Key | | | | | | | Glebe | | | | | | | | | | | | Arlington Sciene | | | | | | | |
| Location | | | | | | | **Weeknight** (4th Choice) | | | | | | | **Weeknight** (5th Choice) | | | | | | | | | | | | **Weeknight** (6th Choice) | | | | | | | |
| McKinley | | | | | | | Taylor | | | | | | | | | | | | Abingdon | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Weeknight Practice Day** | | | | | | | | | | | | | | | | | | | | | | | | | | | **NOTES** | | | | | | |
| 1st Choice | | | | | | | | 2nd Choice | | | | | | | | | 3rd Choice | | | | | | | | | |  | | | | | | |
| Monday | | | | | | | | Wednesday | | | | | | | | | Tuesday | | | | | | | | | | Significant desire for Monday from parents. | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Weeknight Times** | | | | 1st Choice | | | | 2nd Choice | | | 3rd Choice | | | | | | **NOTES** | | | | | | | | | | | | | | | | |
| 7 PM | | | | 8 PM | | | 7:30PM | | | | | |